As Constructed Request Form

Payment required prior to release of documentation

AQUALOGICAL
Smarter Plumbing Design

1. Project Information – please print

- **Is this an existing Aqualogical project?**

No ☐ *Go to 2 (Fast Track Rate applies)*
Yes ☐ Project Number

Go to 4

2. Project Details – please print

Project Address (Include Tenancy / Shop number)

- **Please provide all drawing files from the previous consultant. Council demand a full set of plans to satisfy as-constructed requirements**

3. Council Details – please print

Local Authority

Council Reference Number

4. Water Sub-Meter Details – please print

(Attach list if necessary)

Serial Number, Make & Size **Installation Date**

Reading at Install **/ at end of construction**

Location

5. Testable Backflow Details – please print

(Attach list if necessary)

Serial Number, Make & Size, Type (RPZD, DCHVA, etc.)

Location

6. Plumber's Details – please print

Plumbing Company

Plumber's Address

Plumber's Phone & Email

ABN ***QBCC Licence**

7. Company to be invoiced – please print

- **Is the above company to be invoiced?**

Yes ☐ Go to 8

Company Name

Company Address

Company Phone & Email

ABN

8. Please nominate preferred fee structure

☐ Standard Rate $220.00 +gst for the first hour - $180.00 +gst thereafter. (Allow 3 working days)
☐ Fast Track Rate $330.00 +gst for the first hour - $210.00 +gst thereafter. (If required in less than 3 working days)
☐ Please tick if a USB is required
☐ Please tick if a Full size set of prints is required

9. Date plans required

10. Authority to Proceed

I, having the authority to commit, agree to the proposed fee, and nominated fee structure for the above-mentioned project

Purchase Order Number (If required)

Signature Date

Aqualogical Pty Ltd (the company) & (the client) as named above, understand this is a contract. This application must be completed in full in order to proceed with your project. If you sign this document you will be bound by its terms. Copy of full terms & conditions available on request.

Plumber's checklist

Make sure:

- **This form is fully completed;**
- **Mark ups are completed on latest hydraulic plan;**
- **Red pen is used for marking up;**
- **Items to be deleted are marked with pen, not whiteout;**
- **Plans are scanned in colour if emailed;**
- **Latest CAD files supplied if from external consultant;**
- **All pipe work is clearly marked accurately**

Read the following

As Constructed documentation is prepared as a drafting service only and is based on information received from the plumber. The accuracy of the information produced by Aqualogical should be confirmed by the plumber. Aqualogical does not accept any responsibility for any errors or omissions. Any errors or omissions requiring drawing alteration will be charged in accordance with the above fee structure.

Payment Terms

The Client agrees to pay all amounts due in clear funds prior to release of documentation, or 7 days (pre-approved accounts only).

In the event where this agreement has been entered into by more than one party each party shall be jointly and severely liable for any amounts overdue

Office use only

Rate Charged	Chargeable Hours
Project Number	**Invoice Number**